

COMMITTEE FOR PLANNING AND INVESTMENT

National Statistics Centre

NSC code

Enterprise Survey 2004

Name and Location									
Name of organization									
Management level	1 = Central		2 = Provincial			3 = District			
Tax Identification Number									
Name of Street									
House's Number									
Province									
District									
Village									
Post box #									
Telephone #									
Fax #									
Email #									

Part 1:	Economic Activities			
Main Economic Activity (please type of products/ goods/ services)			(ISIC CODE) (NSC use only)	

Part 2:	Legal Organization	
1	Domestic (Laotian) Sole Proprietorship	6 State and Domestic Private Partnership
2	Foreign Sole Proprietorship	7 State and Foreign Partnership
3	Private Domestic Partnership	8 Co-operatives
4	Private Foreign Partnership	9 State Owned Enterprises
5	Private Domestic and Foreign Partnership	10 Branch of Foreign Enterprise

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Part 3:	Economic Organization						
<input type="text" value="1"/>	Single establishment (No branch nor parent)						
<input type="text" value="2"/>	A branch of other Company. Please specify name and address of parent Company, below:						
-----							<input type="text"/>
-----							<input type="text"/>
<input type="text" value="3"/>	Main office. Which may have other branches and /or production units. Please indicate number of Branches and Production units in the box below.						
							<input type="text"/>

Part 4:	The book keeping status of the Enterprise	
<input type="text" value="1"/>	Advance book keeping (software)	If point "3" is the answer in part 3 above , then answer below : <input type="text"/> 1 = the book keeping was included all branch 2 = the book keeping was not included any branch or some branches only
<input type="text" value="2"/>	Normal book keeping(manual)	
<input type="text" value="3"/>	Basic book keeping (only cash book) / or none	

Part 5:		Number of Employee in 2004			
		(Unit : Person)			
Type of Employee		Lao labour		Foreign labour	
		Total	Female	Total	Female
1. Permanent staff					
2. Temporary staff/part time staff					
3. Non paid employee(included Owner)					

Part 6:	Total sales distribution of goods or finished work and services in 2004.	
Type of revenue	Unit (Unit quantity:...)	Value (Kip)
1. Sales of goods/products and services (account No. 711, 712, 713, 714, 721 and 723)		
1.1 of which: export(account No. 711, 712, 721)		
2. Discount from sale and services (account No 719 and 729)		
3. Secondary income (account No 73X)		
4. Income from business cooperation (account No. 751)		
5. Other general operation income (account No. 752, 753 , 758)		
6. Financial income and unexpect income (account No. 76X, 77X)		
7. Tax collected from clients at selling time (account No. 4657)		

Part 7:	Compensation	
	Type of:	(Unit: Kip)
1. Wages, salaries and daily allowance (account No. 641)		
1.1. of which Temporary workers		
2. Bonus , Gift and awards (include in-kind) (account No. 642)		
3. Other compesation (account No. 643)		
4. In kind (account No. 644)		
5. Contribution to social security fund (account No. 647)		
6. Contribution to cooperative of social security fund (account No. 648)		

Part 8:	Expenditure in 2004	
	Type of :	(Unit: Kip)
1. Raw materials, goods and material for production use (account No. 611, 612, 613, 614, 615, 616)		
1.1. of which: import (account No. 611, 612, 615)		
2. Discount from purchase goods and services (account No. 619, 629)		
3. Others purchase and external services (account No. 6171, 6173, 6181, 6182, 621 to 628)		
3.1. of which: import (account No. 6171, 6181)		
4. Import tax (account No. 631)		
5. Export tax (account No. 632)		
6. Tax on business cannot separate (account No. 635)		
7. Fee, stamp excise and other excise (account No. 637, 638)		
8. Other general operation expenses (Account No. 65X)		
9. Financial expenses, account No. 66X (except account No. 668).		
9.1. of which: Interest (account No. 661)		
10. Unexpected expenses (account No. 67X)		
11. Depreciation of fixed assets (account No. 681, 682, 683)		
12. Profit tax (account No. 691, 692)		
13. Contribution to social organization		
* Duty to government:		
14. Tax on wages and salary (account No. 462)		
15. Tax at the time of purchasing (account No. 4656)		
16. Others tax (account No. 467)		

Part 9a: Type of capital	Purchase of Capital Expenditure items in 2004 (Unit : Kip)	Life expectancy
1. Building and others construction (account No. 212)		
2. Machinery, equipment and transportation (account No. 213, 214)		
3. Replacement assets and others tangible assets (account No. 217 and 218X).		
4. Purchased land (account No. 201)		

Item 9b: Type of capital sold	Sale of Capital Expenditure items in 2004 (Unit : Kip)
1. Sale of used buildings	
2. Sale of used equipment and machinery	
3. Sale of land	

Item 10:: Stocks	At the beginning of year - 1.1.2004 (Unit : Kip)	At the ending of year 31.12.2004 (Unit : Kip)
1. Raw materials/construction, Goods and Equipment (account No. 31, 32 and 35)		
2. Work in progress (account No. 33)		
3. Finished goods (account 34)		

Item 11: Balance Sheet	At the beginning of year - 1.1.2004 (Unit : Kip)	At the ending of year 31.12.2004 (Unit : Kip)
<u>Assets:</u>		
I. Fixed asset		
1.1 Intangible assets		
1.2 Tangible assets in business		
1.3 Tangible assets outside business		
1.4 Financial assets		
* Depreciation assets		
III. Assets in business:		
<u>3.1 Inventories</u>		
- Goods and raw materials		
- Equipment		
- Stocks		
* Write down of raw material, goods, equipment		
<u>3.2 Recieveable</u>		
- suppliers		
- external clients		
- Internal clients		
- others recieveable debt in business		
* Write of/Bad debts		
V . Assets outside business		
5.1. Government profit tax		
5.2. others recieveables		
5. 3. Advance paid (prepaid)		
*		
VII . Assets in hand		
7.1 Cheques		
7.2 Deposits in a Bank		
7.3 Cash in hand		
*		
Total assets		

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<u>Liability</u>	At the beginning of the year - 1.1.2004 (<i>Unit : Kip</i>)	At the ending of theyear 31.12.2004 (<i>Unit : Kip</i>)
II. Loan for capital used		
2.1 Capital of enterprise		
2.2 General reserve		
2.3 Specific reserve		
2.4 Revaluation of assets		
2.5 Government capital to be return		
2.6 Profit or loss		
2.7 Subsidy for infrastructure		
2.8 result in year (profit & lost)		
2.9 Reserve		
2.10 Loan for capital used		
IV. Liability in business		
4.1 External suppliers		
4.2 Internal suppliers		
4.3 Creditors		
4.4 Staff cost		
4.5 Government - other tax expenditure		
4.6 Other liability to be return		
4.7 Revenue in advance		
VI. Liability outside business		
6.1 Bonus and social security		
6.2 Government -profit tax		
6.3 Others creditors		
VIII. Loans and advances		
8.1 Over draft		
Total liabilities		

For responsent answers this question only

Does an enumerator interview and record by himself/herself?

1 = Yes 2 = No

Certification			
Name and signature of director / manager	Name and signature of director / manager	Name and signature of director / manager	Name and signature of director / manager